

First Witness Statement
Her Majesty's Prison Service
John Attard
3rd April 2007
Exhibits JA1- JA9

Prisons and Probation Ombudsman

Investigation no 01/2007

INVESTIGATION INTO THE NEAR DEATH IN CUSTODY OF 'D' ON 27
DECEMBER 2001

EXHIBIT JA7

Minutes of Suicide Prevention Meeting held on the 9th October 01

Present:

Governor Schito	Active Throughcare	Dr Talat	Healthcare
PO Wilkin	Suicide Prevention	Ann Baker	Samaritan
Governor Manley	C / R Wings	Off Huntley	A / E Wings
Caroline Hebbard	Psychology	Alex Tate	Probation
Governor Kikugawa	A / E Wings	Ashwin	Detox Unit
PO Nicholas	C / R Wings	Balabhadra	
Wendy Foster	Area Suicide Prev.	Off John	C / R wings
Off Augee	D wing	Liz Meade	BOV
Off Sutton	B / G wings		Listener
	Listener		Healthcare
PO Brown	D Wing	Kay George	
Father Bianco	RC Chaplain		

Apologies:

Matters arising

There was a significant improvement in the turn out from all areas. However there was concern that Securicor had failed to arrive.

Self-harm incidents

The figures for self-harm incidents for September are attached. Governor Schito commented on the low number of reported acts of self-harm.

It was discussed that all incidents need to be covered by an Incident Report form.

Action

Gary
Wilkin

F2052SH procedure and quality check. Systems and Procedures

The quality of the F2052SH and frequency of the Case reviews was recorded as below standard and this was being reported to the relevant group managers.

All wing
managers

Training

Gary Wilkin identified that Securicor were providing very little information on the page 1 of the F2052SH that they opened. This was a cause for concern as nearly 50% of the F2052SH opened are by court services staff.

Gary Wilkin will contact Securicor over this matter.

Gary
Wilkin

All areas were reminded that the Annual training programme for Suicide Prevention commences on 8th November 01. Managers were asked to send staff who were identified as being out of date in this area or who required refreshing.



Listeners and Samaritans

Listener training will take place 13th -20th October 01.

It is envisaged that two listeners will be located on D1 from the new recruits and hopefully amongst the other wings. There has been difficulty in the past due to most listeners being located on G wing. (TV in cell / enhanced status)

Promotion and Support of vulnerable prisoners.

Gary Wilkin praised C wing for the improvements they had made. Other work on information for foreign nationals was still on going. As is work to provide information for new prisoners and their families at courts.

Any other business.

A memo has already been sent out to all Unit managers reminding them that a Key caseworker has to be identified for every prisoner on an open F2052SH. This must be recorded on all case reviews.

The outreach department from the Safer Custody Group have been asked to visit Pentonville to provide help and support to staff of all grades.

All areas should have a copy of the new policy document, anyone who requires additional copies can obtain them from Gary Wilkin ext. 411

Gary
Wilkin

Next meeting is 13th November 01.

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Minutes of Suicide Prevention Meeting held on the 13th November 01

Present:

PO Wilkin	Suicide Prevention	Governor Schito	Active Throughcare
Governor Manley	C / R Wings	Simon Lewis	Secretariat
Wendi Foster	Area spc	Ann Baker	Samaritan
Claire Smith	Psychology	Ruth Carew	Visitors Centre
Liz Meade	BOV	Lee Thomas	Probation
	Listener	Officer John	C wing
Ann Baker	Samaritan	Dr Tallet	Listener
PO Cockell	A wing (now D)	Officer Cowell	Healthcare
SO Lambe	B & G wing	SO Clarke	C wing
		Kay George	D wing
			Healthcare

Apologies:

Governor Kikugawa	A/E Wings (now D)
PO Nicholas	C / R Wings

Matters arising

Self-harm figures were not attached and apologies from PO Wilkin. Key case Workers were still not being assigned and PO Wilkin reminded unit managers that they could be any member of staff including the SO conducting the review or wing suicide prevention liaison officers.

Action
Gary
Wilkin

Self-harm incidents

PO Wilkin **regrettably** reported the self inflicted death of Mr.

There were 8 incidents of self-harm, these were read out by PO Wilkin and Wendi Foster pointed out that not all incidents have been reported correctly as upon investigation it was discovered that Mr. had self-harmed two more times than were recorded on stats and IRS. (list attached)

A notice to staff has already gone out explaining that an incident forms and 213 need to be completed in all cases of self-harm.

F2052SH procedure and quality check.

Systems and Procedures

The quality of the F2052SH had definitely improved however at the recent Audit meeting it was pointed out that we were three months away from the Audit and all the F2052SH's now opened would be included in the Audit.

All wing
managers

Governor Schito stated that any wing manager who had not completed his or her daily checks and did not complete the case reviews on time and correctly would be subject to a please explain as this constitutes a failure of their core duties.

Governor
Schito

Wendi Foster reminded that the work done by the majority of staff was very good and that in a large London local it was a difficult and

challenging task to keep on top of these procedures.

Security

Listeners and Samaritans

It was hoped that the listener books and passes would be sorted by next week.

Ann Baker mentioned that a listener had been placed into a cell of a man who was a three officer unlock and expressed concern about situations where they were put into possible danger. PO Wilkin and Governor Fradley had already dealt with this issue.

Promotion and Support of vulnerable prisoners.

All wing managers

PO Wilkin had been monitoring the locations of prisoners on F2052SH's and stated his concern regarding prisoners located on unemployed landings especially A5 as they had received a high number of "at risk" prisoners recently. Managers were asked to take consideration to maximise time out of cell in the most appropriate manner for each of these prisoners.

Training.

The briefing for all Governors who carry out the role of Duty Governor had been carried out.

Training on Thursday afternoons will continue for the next few weeks and all residential unit managers are to attend.

Securicor had been met by Governor Newman and a contact had been made regarding training and it is hoped that this will be taken forward in the New Year.

Audit.

We are still non-compliant in the following area,

- A Doctor does not screen transfers in and change of status prisoners.
- Case reviews not carried out within the required time limits
- Key Caseworkers not appointed in every case.

Any other business.

A reminder that it would be best practise for the opening and closing as well as manager's daily checks on F2052SHs to be recorded in the observation books on each wing.

Training for Tutors was still ongoing at Newbold Revel unfortunately there was a high demand for this course and we hoped to increase the number of tutors over the next few months.

Date of next meeting,

11th December 01

Minutes of Suicide Prevention Meeting held on the
9th October 01

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Date of next meeting,

11th December 01

F2052SH Report.

F2052SH's opened November 70

F2052SH's closed November 30

Disch'd or transferred 12

Status

Rx	33	47.1	%
Trd	7	10.0	%
Sent	17	24.3	%
Jr'd	1	1.4	%
Sec 10/3	9	12.9	%
Civil	3	4.3	%
L R	0	-	%
Total	70	100	%

Time in Custody.

Opened first night / day	33	47.1	%
Opened < 1 week	11	15.7	%
Opened within 1 month	15	21.4	%
Opened less than 6 mon	7	10.0	%
Opened after 6 months	4	5.7	%
Transfer in	0	0.0	%
Total	70		

Reason opened

Information received	0	0.0	%
History of self-harm	0	0.0	%
Stated intent	0	0.0	%
Ligature	5	7.1	%
Cuts	9	12.9	%
Threats	0	0.0	%
Bad News	0	0.0	%
Staff Concern	56	80.0	%
Overdose	0	0.0	%
Not specified	0	0.0	%
	70	100.0	%

By location.

		% of total	% of PVBM
A	8	11.4 %	15.7 %
B	5	7.1 %	9.8 %
C	9	12.9 %	17.6 %
C1	0	0.0 %	0.0 %
D	5	16.7 %	9.8 %
D1	2	2.9 %	3.9 %
E	1	1.4 %	2.0 %
G	0	0.0 %	0.0 %
HCC	13	18.6 %	25.5 %
RECE	8	11.4 %	15.7 %
Total	51	82.4 %	100.0 %

Opened by

Securicor or court services	19	27.1	%
At Pentonville	51	72.9	%
Other prisons	0	0.0	%
Total	70	100.0	%

Minutes of Suicide Prevention Meeting held on the
11th December 01

Present:

Officer McQuilliam	Suicide Prevention	Governor Schito Simon Lewis	Active Throughcare Secretariat
Governor Manley	C / R Wings	PSN Scanlan	Healthcare Works
Governor Kikugawa	D Wing	Governor Waters	
Dr Tallet	Healthcare	Kay George	Healthcare
Liz Meade	BOV Listener	Officer John	C wing Listener
Ann Baker	Samaritan	SO Lamb	B & G wing
Off. Huntley	A wing		

Apologies:

Alex Tate	Probation
Ruth Carew	Visitors Centre
Claire Smith	Psychology
PO Nicholas	C / R Wings

Matters arising

Units were asked for names of Key caseworkers to be put on the F2052SH to provide support for prisoners. Action Unit managers
They can be any member of staff including the SO conducting the review or wing suicide prevention liaison officers.

Self-harm incidents

There were 27 incidents of self-harm, involving 20 prisoners.
The new 213SH are expected in the New Year and this will enable easier recording of self-harm incidents.
A notice to staff has already gone out explaining that an incident forms and 213 need to be completed in all cases of self-harm.
There are ongoing investigations into the deaths in custody of Mr [redacted] and Mr [redacted]; and the Governors conducting these would like to thank all the staff who had taken part so far.

F2052SH procedure and quality check.

Systems and Procedures

The quality of the F2052SH had definitely improved and the case reviews are being completed on time, Governor Schito thanked everyone for their efforts. All wing managers

The next initiative to improve upon is for F2052SH document is to accompany the prisoner everywhere.

There are concerns about the correct handover not being followed by the HCC staff, if prisoners are brought over without a completed case review, discharge report and a HCC discharge then they HCC Managers

10

Jo/ →
A

should refuse to accept them.

Governor Schito will be writing to Dr. Yisa and Andy Graham regarding this issue.

Kay George asked why a member of HCC staff had to attend the case reviews, Governor Schito stated it is a national standard that case reviews are multi-disciplinary and HCC have access to medical in confidence information which is relevant to most situations. If HCC felt they couldn't comply then they should inform the Governor.

Listeners and Samaritans

The listener books and passes have all been given out and the listener packs supplied to the listeners who welcome the new receptions.

SO Lamb stated there was concern over listeners refusing to come out and that often there was more people requiring listeners than those on call.

A user guide for Night Orderly officers will be published.

Ann Baker mentioned if listeners were used a lot then they are given the next day off work and still get paid. Governor Schito said that this should be happening and a memo will be sent to all work parties.

The issue of single cells for listeners was raised and it is unlikely that this is possible because of the population however the possibility of listeners sharing cells will be looked into.

Promotion and Support of vulnerable prisoners.

There had been problems running induction due to staff shortages and other issues.

All wing managers

has moved to D1 and to welcome new receptions, this also takes place on C wing.

There is a problem with prisoners who are located in the healthcare and on R5 not having an induction, Governor Manley has stated that he will look into this and report back.

Gov. Manley

Training.

Training on Thursday afternoons will continue for the next few weeks and all residential unit managers are to attend.

Several areas expressed a wish for more flexible training, PO Wilkin had already issued a memo regarding this and had had a limited response

Audit.

The area of concern for transfers in and change of status was being addressed, Dr. Yisa has given a verbal undertaking that they will attempt to screen all those necessary. This will be reviewed in the New Year

Any other business.

Crisis Suits plans were shown by PO Waters, he asked for any comments to be passed to him in the coming weeks.

These were to include a direct line to the Samaritans.

Breakable shoelaces are to introduced in healthcare and segregation. it was unclear if these are the current issue or a new brand.

Date of next meeting,

8th January 02

Minutes of Suicide Prevention Meeting held on the
8th January 02

Present:

Governor Schito	Active Throughcare		
Officer McQuilliam	Suicide Prevention		
PO Wilkin	Suicide Prevention	Kay George	Healthcare
Governor Manley	C / R Wings	PSN Scanlan	Healthcare
PO Cockell	D Wing	SO Hicks	D Wing
Dr Tallet	Healthcare	Rev	Bianco
Liz Meade	BOV	Officer John	C wing
	Listener		Listener
Ann Baker	Samaritan	Claire Smith	Psychology
Alex Tate	Probation	Mrs Whittaker	Psychology
Governor Waters	Works		
SO Adegun	B/G Wing		

Apologies:

Governor Kikugawa	D Wing
PO Nicholas	C / R Wings
Ruth Carew	Visitors Centre

Matters arising

Key caseworkers are now being appointed on nearly all case reviews and PO Wilkin thanked all managers for their efforts.

Action
Unit
managers

Self-harm incidents

There were 31 incidents of self-harm, involving 18 prisoners.

The new 213SH are expected in the New Year and this will enable easier recording of self-harm incidents.

Rev Bianco stated that he needed to be informed of all new F2052SH's and PO Wilkin stated he would show the chaplaincy the logbook on the centre. Governor Schito stated he would write to the chaplains and explain their role in the procedure.

PO Wilkin

F2052SH procedure and quality check.

Gov.
Schito

Systems and Procedures

The recent re-audit highlighted only one case review over the required time was overdue and this was on D wing. It was rectified within 72hrs.

The next initiative to improve upon is for F2052SH document is to accompany the prisoner everywhere and comments made in the daily support record.

All wing
managers

SO Adegun - Stated there are concerns about the correct handover not being followed and the suitability of prisoners from the HCC staff, if prisoners are brought over without a completed case review, discharge report and a HCC discharge then they should refuse to accept them. Kay George said that she had devised a new and

HCC
Managers

expanded discharge form that will be filtering through.

Listeners and Samaritans

PO Wilkin apologised for the user guides for Night Orderly officers, which has yet to be published, for the use of listeners at night. The next listener training will be on the 9th and 16th February 02 and all areas were asked by Ann Baker to promote the recruitment of suitable candidates. Posters have been on display for a number of weeks.

Promotion and Support of vulnerable prisoners.

PO Wilkin stated it was evident from the self-harm statistics that repeat self-harmers were ending up the HCC. He asked if wing managers would document fully all case reviews and reasons for moves. He hoped this would not lead to a return to self-harm becoming managed solely in the healthcare.

Kay George said the HCC would provide support for managing these individuals on the wings.

There had been problems running induction due to staff shortages and other issues.

Officer John asked for guidance on the practise of locating two prisoners on an open F2052SH in a cell together.

Governor Schito said that if the suicide prevention co-ordinator or himself were on duty then advice should be sought from them and the duty governor in their absence.

An update to the Resettlement order will be published and a notice to staff from Governor Schito will be published.

Training.

Training on Thursday afternoons will continue for the next two weeks. Response has been very low overall and a new action plan targeting staff for early mornings or limited shutdowns will be implemented. All residential unit managers are to attend and should liaise with PO Wilkin to achieve their training quota.

Several areas have already expressed an interest for the more flexible training.

Audit.

The Audit starts on the 28th January 02 and a timetable will be published stating areas to be visited and when. Governor Schito thanked all staff for the efforts they had put into this area.

PO Wilkin stated a complete list of posters and information for each area to display will be sent to the group managers to ensure that it is displayed.

The liaison officers will complete a monthly check and report to the suicide prevention co-ordinator.

All wing
managers

Kay
George

Gov
Schito

Any other business.

An alternative to the Crisis Suits were shown by PO Waters, he asked for any comments to be passed to him, however most people agreed that the original plans were better.

Breakable shoelaces or slippers are to be introduced in healthcare and segregation until the arrival of the Velcro fastening shoes.

Cov
Schito

PO Wilkin introduced a referral form which allows a record of referrals to be sent to the party involved. (see attached)

He also introduced a contribution form for anyone unable to attend reviews but who would like to contribute to provide a written submission.

PO
Wilkin

Guidance on their use will be added to the resettlement order.

Claire Smith asked about the Psychology group on a Monday, PO Wilkin was aware of the difficulties and stated that a meeting between himself, Dr Halsay and SO Ross was going to attempt to resolve the problems around this group continuing.

Kay George asked for scissors or knives to be provided to Hotel one and nine for response purposes.

PO
Wilkin

Date of next meeting,

12th February 02



2052SH REFERRAL

Following a case review the following prisoners was referred.

Name: _____ Number: _____ Location: _____

Referred to:

Healthcare
Probation
Psychology
Education
CARATS
St. Mungo's

Chaplaincy
Detox Unit
Job Club
Revolving doors
Turning point
Other

2052SH REFERRAL

Date: _____

A case review was held on the following prisoner.

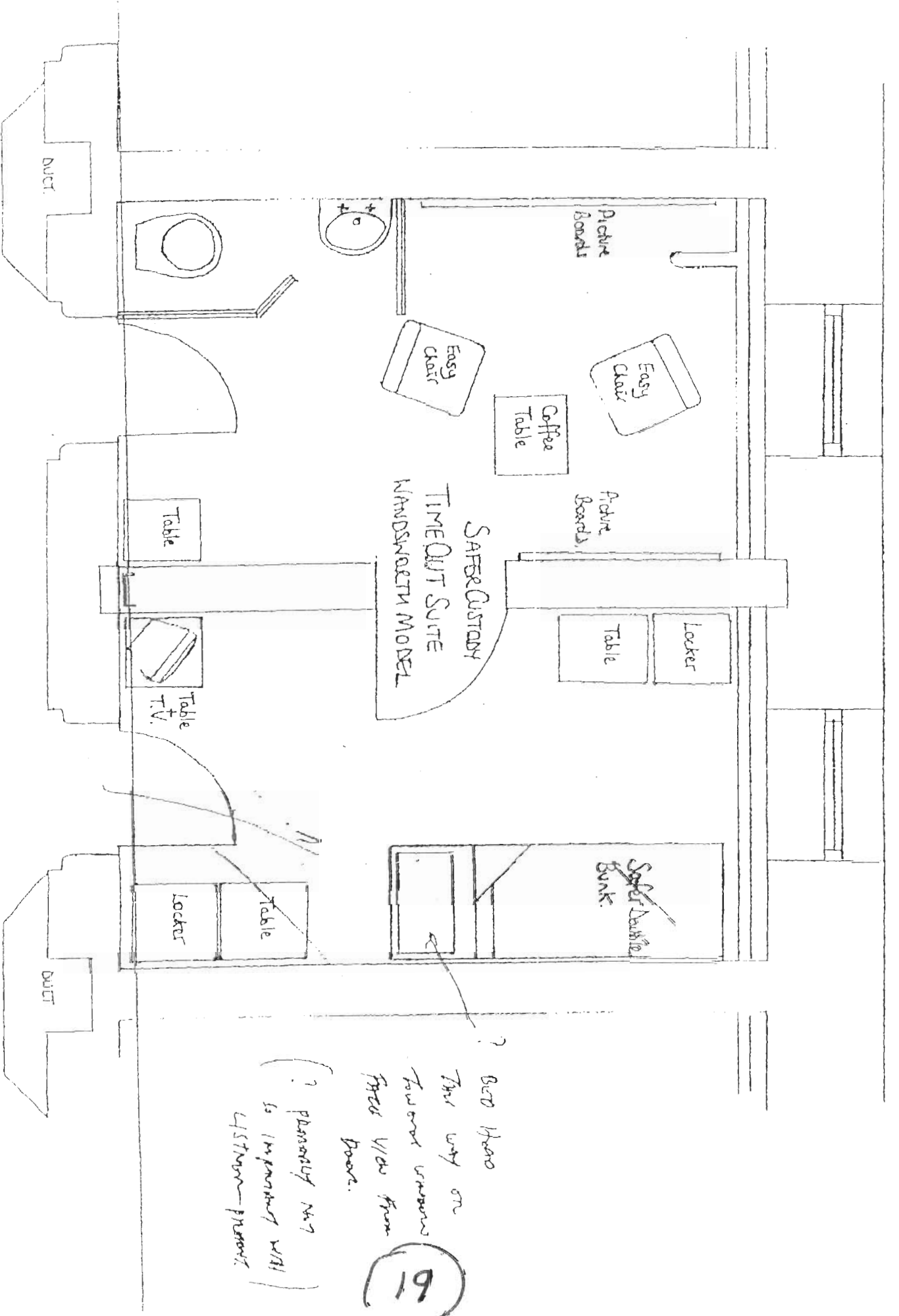
Name: _____ Number: _____ Location: _____

The review board concluded that part of the care plan should include referral to:

Healthcare
Probation
Psychology
Education
CARATS
St. Mungo's

Chaplaincy
Detox Unit
Job Club
Revolving doors
Turning point
Other

Can you please arrange to see the prisoner as soon as possible?



? Bed here
 This way on
 Towel warm
 After view from
 above.

(? possibly not
 is important with
 customer present)

(61)

Minutes of Suicide Prevention Meeting held on the
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Present:

Governor Schito	Active Throughcare		
Officer McQuilliam	Suicide Prevention		
PO Wilkin	Suicide Prevention	Governor Kringle	H.O.C
PO Nicholas	C / R Wings	SO Udehi	B / G Wing
PO Cockell	D Wing	Officer Cowell	C wing
SO Stead	A / E Wings	Off. Mansfield	Security
Liz Meade	BOV		
	Listener		
Ann Baker	Samaritan		
	Listener		
Mr. Cheese	Securicor		
Governor	Kikugawa		

Apologies:

Governor Manley	C / R Wings
Ruth Carew	Visitors Centre

Matters arising

Governor Schito asked if the new discharge report from the Healthcare **had begun** to filter through and Officer Cowell **confirmed** this. Action

The Resettlement Order still needs to be **updated** to include the recent details about E-men and doubling up of prisoners when they are both on an open F2052SH PO Wilkin

There was no further matters arising from the previous minutes.

Self-harm incidents

There were 28 incidents of self-harm, involving 22 prisoners.

F2052SH procedure and quality check.

Systems and Procedures

The next initiative to improve upon is to ensure the F2052SH document is to accompany the prisoner everywhere and comments made in the daily support record. All wing managers

SO Stead –Stated there are concerns about the numbers of F2052SH reviews that need to be carried out and said that the diary made it virtually impossible to get all the reviews done.

Governor Schito stated that any reviews not carried out for whatever reason had to be documented in the Observation book and the date the review would be taking place as long as it didn't contravene the policy or procedures. Managers

Four (4) 72 hr reviews had gone past the time after which the review

should have taken place. All managers were reminded that this is the maximum time that a review should take place and that it is reasonable to conduct the review well within the 72hrs to ensure that it is done.

Listeners and Samaritans

There were several concerns from Ann Baker regarding the Listeners and these had been brought to the attention of PO Wilkin outside the meeting.

It was suggested that a S.I.N. may alleviate any confusion.

Promotion and Support of vulnerable prisoners.

There was no areas identified as particular concern.

Training.

Training on Thursday afternoons had now finished and hadn't been as successful as predicted.

Managers were asked to identify times when training could take place and the Tutors would facilitate the sessions.

All residential unit managers are to attend and should liase with PO Wilkin to achieve their training quota.

Several areas have already expressed an interest for the more flexible training.

Audit.

The Audit took place and the area of Suicide prevention achieved a GOOD marking with 82%.

PO Wilkin expressed his thanks to all staff and managers that had worked to enable this.

Governor Schito said thanks should also go to PO Wilkin and Officer McQuilliam for the work they had done.

Date of next meeting,

12th March 02, (postponed to 19th March)

Minutes of Suicide Prevention Meeting held on the
19th March 02

Present:

Principal Officer	Wilkin	Governor Attard	Active Throughcare
Ann Baker	Samaritan	Carol Suffolk	Visits Centre
Officer John	C wing		

Apologies:

Alex Tate	Probation
PO Nicholas	C / R Wings
Claire Smith	Psychology

Matters arising

Resettlement Order is still to be reviewed to include the doubling up of prisoners on F252SH's and the question of E list prisoners. Also the understanding about the role of the Key casework needs to be cleared up, whether it should be SO conducting the review or wing suicide prevention liaison officers.

Action
Senior
Officer
Leggett.

Self-harm incidents

There were 26 incidents of self-harm, involving 20 prisoners.

F2052SH procedure and quality check.

Systems and Procedures

The quality of the F2052SH had definitely declined since the post of Suicide Prevention co-ordinator has been vacant. The frequency of reviews had slipped and manager's checks at all levels had fallen off.

All wing
managers

SO Wilkin reminded all managers of their responsibility.

The new Suicide Prevention Co-ordinator will be Senior Officer Leggett, he will be part of the Compliance Unit and all the Senior Officers will be able to offer a more consistent chain of checks.

Governor Attard requested that the Job Specifications and Key work on the SPDR.

Listeners and Samaritans

Gary Wilkin apologised for the absence of any listeners at the meeting due to the fact that the meeting had to be held in Haken House.

Ann Baker mentioned that listeners were being placed in double cells.

A user guide for Night Orderly officers needs to be sent to all the Principal Officers, this is always been available on the centre.

The listeners are to have the "guidance" on the use of listeners printed on the back of their passes so they can politely remind

Senior
Officer
Leggett.

officers of all grades of the conditions that they operate under.

Promotion and Support of vulnerable prisoners.

Officer John stated that there was concern from staff that some prisoners were abusing the additional care and resources that were given to prisoners, use of phones etc. he stated that these were being perceived as privileges.

All wing managers

Governor Attard said that this was for the individual managers to manage and if they needed any guidance they should seek guidance from their line managers.

Training.

All residential unit managers are being flexible and adaptive in their approach to Suicide Prevention training.

The training department is still looking for tutors so there is a considerable pool to draw from.

Audit.

The committee is still waiting for the Action plan from the recent Audit team meeting.

Any other business.

John Attard highlighted the support available through the induction department and they're hoping to have a directory of agencies available that support prisoners inside and outside prison.

Date of next meeting,

April 9th 02

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